



Thank you for your interest in The WPPC's seminar!

Our patrons appreciate the opportunity to purchase goods and services and receive important information that is connected to natural landscaping. If you are interested in a vendor / exhibitor table at our seminar, please review the rules below.

If you agree to our terms, please call **Paul Ring at 847-812-6630** (leave message) or email: [plring@gmail.com](mailto:plring@gmail.com) to arrange for a table.

## **Vendor / Exhibitor Rules**

1. Vendors / Exhibitors must provide information or purvey goods and services complimentary to our mission. This determination is made by the WPPC seminar committee.
2. Vendors / Exhibitors must reserve a table in advance. Call **Paul Ring at 847-812-6630**.
3. One table per vendor / exhibitor. Tables are offered on a first come, first served basis.
4. The seminar vendor cost is **\$45 per person working the table**. This includes seminar registration for that individual. Additional staff must pay the requisite fee, should they choose to attend the seminar.
5. Vendor / exhibitor must be present throughout the day; this includes before the seminar starts, during the day and lunch. Please do not set up in the morning and leave the event.
6. Conference Center doors will open at 7:30 am. Please tidy your area and depart the conference center by 4pm. This includes removing any fliers or trash.
7. Upon arrival, please check in with our Director of Exhibits, **Paul Ring**.
8. **It is very important to us to keep our program on time and always be respectful to our presenters. We do not want patrons entering or leaving the conference center during presentations. Consequently, it is important that our patrons return to the conference center promptly when we announce the end of break. It is for this reason we ask that you finish any transaction in process and cease selling or communicating to our patrons when the "5-minute warning" is given.**